

	Description		Handling fee	Change procedure fee	Cancellation procedure fee	Notes	
(1) Handling fees and change / cancellation procedure fees	In case of complex arrangements of transportation, accommodations, etc.		Within 20% of total travel expenses	Within 20% of total travel expenses	Within 20% of total travel expenses	Does not include online arrangements. For online arrangements of hotels, tours, pick-up and guides, please refer to the relevant section.	
	Hotel	1 booking	Within 20% of total travel expenses	Within 20% of total travel expenses	Within 20% of total travel expenses		
	Car rental	1 arrangement	2,000 yen	2,000 yen	15% of ticket price	Coupons and passes without reservations are free. However, expenses for ordering coupons and passes will be separately charged. Change procedure fees will be charged for changing reservations, changing and issuing tickets, coupons, passes, etc.	
	Train (seat / sleeping car reservation)	1 zone	3,000 yen	3,000 yen	15% of ticket price		
		Additional charge per zone	1,000 yen				
	Bus	1 arrangement	5,000 yen	3,000 yen	15% of ticket price□		
	Tours from home country to Japan / welcome	Does not include online arrangements	1 arrangement	Within 20% of total travel expenses	Within 20% of total travel expenses	Within 20% of total travel expenses	
	Marine travel, restaurants, local admission tickets, other services		1 arrangement	5,000 yen	3,000 yen	3,150 yen	Admission tickets cannot be changed or refunded.
	International flights from Japan		1 person	Within 20% of total travel expenses	Fee clearly shown when contract is concluded	Fee clearly shown when contract is concluded	AADPlease see the information distributed at the sales location. BADWe will charge 5,250 yen per person (per procedure) for unused tickets. C. For airline counter tickets when E-ticket issuance is not possible, a handling fee of 5,250 yen per person will be charged.
	Flights from and to original destination only		1 itinerary	5,000 yen	5,000 yen	5,000 yen	A. A cancellation procedure fee is charged for cancellations or refunds after issuance of tickets, and for disposal of unused tickets. B. For airline counter tickets when E-ticket issuance is not possible, a handling fee of 5,250 yen per person will be charged.
Partial change of itinerary of planned trip		1 arrangement	5,000 yen	-	-	Limited to cases where the change is approved by the site in question.	